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# CALIFORNIA UNEMPLOYMENT INSURANCE APPEALS BOARD JOB OPPORTUNITY

**DATE:** **March 10, 2006**

**POSITION:** **Staff Information Systems Analyst (Specialist)**  
Permanent Full Time

**SALARY:** \$4732 – 5754

Position Action #56-218

**LOCATION:** **CUIAB, Admin/Information Technology Section**  
2400 Venture Oaks Way, Suite 400  
Sacramento, CA 95833

## **POSITION DESCRIPTION:**

Under the direction of the Senior Information Systems Analyst (Sup), Administrative/Services Division, the Staff Information Systems Analyst Specialist (SISA) is responsible for support of the Department's WAN/LAN infrastructure. The individual will work closely with other Analysts on a variety of issues and projects. The ability to analyze situations and provide solutions to problems is essential.

- Install network hardware/software
- Provide WAN/LAN support
- Provide DSL installation and support
- Maintain network patch panels
- Ensure network security and integrity
- Produce and maintain network documentation
- Analyze network impact for new projects or services
- Act as lead for other analyst in unit
- Provide video conference support and monitoring
- Administer W2k, W3k servers
- Install and set up servers
- Install patches and upgrades
- Monitor and trouble shoot server problems
- Provide support for PCs; test PC platform with network
- Work with consultants
- Attend meetings and travel
- Provide backup support to other IT staff

## **WHO SHOULD APPLY:**

Persons who are currently in the class of Staff Information Systems Analyst (Spec) or other classes within transfer range or have CUIAB list eligibility. SROA and surplus employees will be given first consideration.

## **SUBMIT APPLICATION:**

(Form 678) to: **California Unemployment Insurance Appeals Board**  
Attn: Ingrid Azvedo, APA  
2400 Venture Oaks Way, Suite 400  
Sacramento, CA 95833

**CONTACT:** For more information about this position, contact  
Rafael Placencia at: (916) 274-0686

**FINAL FILING:** **Until Filled**